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File Edit View Favorites Tools Help

Club Details ~ salesforce.com... Suggested Sites Web Slice Gallery Course Details ~ salesforc... Transaction Details - PayPal Tabs Member Validation Rule ~... msn

Qualifications & Awards

Home Training Courses Qualifications Manual Orders Contact Us MIS Help

Logout

Training Courses Search Courses

Keywords Start Date From To

Show Advanced Options

Search Reset New Course

Show 50 Records Per Page Previous Page - Next Page Page 1 of 49

Actions	Course Ref ▲	Award Name	Trainer	Approval Status	Club	Venue	Region	Start Date	Assessment Date	Status
Edit	00039	SLSGB Trainer Update	Colin Davie	Approved				05/07/2011	08/09/2011	Closed
Edit	00042	SLSGB Surf Lifeguard Proficiency	David Tidball	Approved	Exmouth Beach Rescue Club	Saunton	Devon	21/08/2011	21/08/2011	Closed
Edit	00043	SLSGB Surf Lifeguard	David Worms	Approved	Saunton Sands SLSC	Saunton Sands SLSC	Devon	01/09/2011	25/09/2011	Closed
Edit	00044	SLSGB Surf Life Saver	David Worms	Approved	Saunton Sands SLSC	Saunton Sands SLSC	Devon	01/09/2011	26/10/2011	Closed
Edit	00045	SLSGB Nipper 1	Simon Parker	Not Submitted		test		22/04/2012	05/09/2011	Closed
Edit	00046	SLSGB Surf Lifeguard Proficiency	Richard Picking	Approved	Newquay Surf Life Saving Club	Newquay SLSC	Cornwall	22/09/2011	01/10/2011	Closed
Edit	00047	SLSGB Trainer Update	Paul Price	Approved	St Agnes Surf Life Saving Club	ST Agnes SLSC	Cornwall	08/09/2011	08/09/2011	Closed
Edit	00048	SLSGB Coach Level 1 - Assistant Coach	Leanne Marlew	Approved		Rhosee	Wales	09/11/2011	25/03/2013	Closed
Edit	00049	SLSGB Surf Lifeguard Proficiency	Michael Horstead	Cancelled	Woolacombe Surf Life Saving Club	mullacott	Devon	23/09/2011		Closed
Edit	00050	SLSGB Surf Life Saving Proficiency	Michael Horstead	Approved	Woolacombe Surf Life Saving Club	mullacott	Devon	23/09/2011		Closed
Edit	00051	SLSGB Inshore Rescue Boat Crew	Anton Page	Approved	Crantock Surf Life Saving Club	Crantock SLSC	Cornwall	18/09/2011	12/11/2011	Closed
Edit	00052	SLSGB Trainer Foundation	Danny Bryant	Approved	Newquay Surf Life Saving Club	Newquay SLSC	Cornwall	22/10/2011	23/10/2011	Closed
Edit	00053	SLSGB Coach Level 1 - Assistant Coach	Andrew Byatt	Approved	Saunton Sands SLSC	Saunton Sands SLSC	Devon	08/10/2011	15/07/2012	Closed
Edit	00054	SLSGB Surf Lifeguard	Nick Palmer	Approved		Torbay SLSC		18/10/2011	28/10/2011	Closed
Edit	00057	SLSGB Coach Level 1 - Assistant Coach	Leanne Marlew	Approved	Bideford Bay Surf Life Saving Club		Devon	28/10/2011	25/03/2012	Closed
Edit	00058	SLSGB Surf Life Saver	Nick Palmer	Submitted	Torbay Surf Life Saving Club		Devon	21/10/2011	28/10/2011	Closed
Edit	00065	SLSGB Surf Lifeguard	Jolanta Rusecka	Approved	Brighton Surf Life Saving Club	Emirates hotel, Abu Dhabi	South East	11/12/2011		Closed
Edit	00066	SLSGB Surf Lifeguard	Miles Johansen	Approved	University of Plymouth SLSC	University of Plymouth	Devon	01/11/2011	22/04/2012	Closed
Edit	00068	SLSGB Surf Lifeguard	Oliver Shilston	Approved	Portreath Surf Life Saving Club	Portreath	Cornwall	08/12/2011	08/12/2011	Closed
Edit	00079	SLSGB Trainer Foundation	Brian Adamson	Approved	University of Plymouth SLSC	Plymouth University	Devon	14/01/2012		Closed
Edit	00080	SLSGB First Responder (All 3 units)	Abigail Jones	Approved	South Worcestershire Lifeguard Club			28/01/2012	05/02/2012	Closed

Home | Training Courses | Qualifications | Manual Orders | Contact Us | MIS Help

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13:10 29/04/2015

1. Once logged in to your ATC portal, choose the Tab "Training Courses"
2. When this loads up your courses then you would need to select the specific course (e.g. 12345)

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Payments - All Documents | Clu... | lesforce... | Change Password: Test Assess... | Course Details ~ SL SGB MIS... x

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Club Details ~ salesforce... | Suggested Sites | Web Slice Gallery | Course Details ~ salesforc... | Transaction Details - PayPal | Tabs

Enrol on this course

Qualifications & Awards

Home | Training Courses | Qualifications | Manual Orders | Contact Us | MIS Help

Logout

Training Course 00039 Printable View

Back to List: Training Courses

Training Course Detail

Submit for Approval | **Enrol on this course** | Order Manuals | Course Participants | Export Details | Course Assessment Sheet | Mark Assessment | Cancel Course | Print Certificates

Information

Course Ref	00039	Course Status	Closed
Course Type	SL SGB Trainer Update	Approval Status	Approved
Region		Assessment Completed	<input checked="" type="checkbox"/>
Club		Places Taken	0
Course Location Address	123	Places Remaining	10
		Course Start Date	06/07/2011
Trainer Current CRB?	No	Course Fee	£17.00
Course Trainer	MIS43148		
Course Trainer Name	Colin Davie		
Trainer SL SGB No.	957		
Course Trainer Email	rosinadavie@hotmail.com		

Course Organiser Details

Course Organiser	Simon Parker	Telephone No (Day)	01446711759
Correspondence Address	78 Picton Road, Rhoose, Vale Of Glamorgan, South Wales, CF62 3HU	Course Organiser Email	simon.parker@gmail.com

Communication Requirements

Display course on public website	<input type="checkbox"/>	Only Organiser/Trainer get reminders	<input type="checkbox"/>
Display course organiser email public	<input type="checkbox"/>		
Certificate Printing Option			

Course Attendee Requirements

Max number on course	10	Min number on course	5
Course Age Criteria	<input type="checkbox"/>	CRB Cert Required?	<input type="checkbox"/>
Lower Age Limit		Upper Age Limit	
Limited to Club Only	<input type="checkbox"/>	Limited to Region only	<input type="checkbox"/>
Prerequisite Course		Other Prerequisite	
Existing course prerequisite 1		Existing course prerequisite 2	
		Existing course prerequisite 3	

Training Course Dates

Proposed Assessment date:		Assigned RL SO	MIS48800
RL SO Name	Mathew Picton	RL SO Member Number	19944
Lead Assessor Name	James Hood	Assessor 2	MIS32627
Assessor 2 Name	Simon Parker		
Open Water Training Location		Pool Training Location	
Theory Training Location			

Training course dates

Training course dates	Dates from	Dates to	Start time	Finish time	Total Training days	Total Training hours
Pool Training Location						
Theory Training Location						

3. Next click on enrol on this course. (see zoomed in view above)

Batch Enrollment on Training Course 00039

Cancel Go to course

Batch Selected for Enrolment

Create New Batch Enrolment

Select existing Batch Enrolment for this Course: ---None---

Cancel Go to course

Home | Training Courses | Qualifications | Manual Orders | Contact Us | MIS Help

4. Now select this button. (Batch is a variable reference for adding people to course's) If your candidates are wanting to pay separately, I'd suggest adding them to individual batch enrolments then they would have one reference number each (Batch enrolment no. E.G BE-1234, BE-4567, BE-8910) if you as a trainer have collected the monies or candidates have paid you then adding them all to one Batch enrolment would mean you'd have one for all candidates.

https://slsgb.secure.force.com/awards/BatchaddMember?id=a0O200000066ku4

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Qualifications & Awards

Home Training Courses Qualifications Manual Orders Contact Us MIS Help

Batch Enrollment on Training Course 00039

Batch Selected for Enrollment

Create New Batch Enrollment Select existing Batch Enrollment for this Course: BE-6997 Number of Enrolments = null Total Fees = null UNPAID

Remove Selected From Batch Delete Batch Pay Selected Batch

Member Name / No Body Club Search Display All

Show 20 Records Per Page

<input type="checkbox"/>	Mem #	Name	Club	Expiry Date	Current Subscription
<input type="checkbox"/>	177791	Brett Zupon		31/12/15	Yes
<input type="checkbox"/>	211481	Zac Ziebell		31/12/15	Yes
<input type="checkbox"/>	173924	Jamille Zichittella		31/12/15	Yes
<input type="checkbox"/>	175407	Daniel Zell		31/12/15	Yes
<input type="checkbox"/>	241879	Nazareno Zelaya de León		31/12/15	Yes
<input type="checkbox"/>	70049	Harry Youngman		31/12/15	Yes
<input type="checkbox"/>	38118	Joshua Youngman		31/12/15	Yes
<input type="checkbox"/>	175801	Josephine Younger		31/12/15	Yes
<input type="checkbox"/>	16178	Dennise Younger		31/12/15	Yes
<input type="checkbox"/>	16168	Lara Younger		31/12/15	Yes
<input type="checkbox"/>	2840	Gareth Younger		31/12/15	Yes
<input type="checkbox"/>	2449	Philip Younger		31/12/15	Yes
<input type="checkbox"/>	10888	Stephen Younger		31/12/15	Yes
<input type="checkbox"/>	184956	IAN YOUNG		31/12/15	Yes
<input type="checkbox"/>	107681	Spencer Younger		31/12/15	Yes

Add selected to batch

Cancel Go to course

Here you can search member numbers or names to help narrow searches.

You need this box ticked to add them...

Add selected to batch

TYF Adventure 2015 Affiliation.pdf - Adobe Reader

13:48 29/04/2015

- Once you have searched and found the specific candidates you will need to tick them then once all are chosen or just one. You will then have to click add selected to batch at the bottom of the screen.
- Below is the next screen you will see after...

https://slsgb.secure.force.com/awards/BatchaddMember?id=a0Ow00000FsWkC

File Edit View Favorites Tools Help

Club Details ~ salesforce.c... Suggested Sites Web Slice Gallery Course Details ~ salesforc... Transaction Details - PayPal Tabs Member Validation Rule ~... msn

Qualifications & Awards

Home Training Courses Qualifications Manual Orders Contact Us MIS Help

Success: 1 course enrolments added to Batch BE-6880

Batch Enrollment on Training Course 25401

Batch Selected for Enrollment

Select existing Batch Enrolment for this Course: BE-6880 Number of Enrolments = 1 Total Fees = 80.00 UNPAID

Name	Member#	Club	Enrolment Status	Payment Received
Brett Zupon	177791	Harilyn SLSC	Payment Pending	No

Member Name / No Body Club Search Display All

Show 20 Records Per Page

Mem #	Name	Club	Expiry Date	Current Subscription
<input checked="" type="checkbox"/>	177791	Brett Zupon	31/12/15	Yes
<input type="checkbox"/>	211461	Zac Ziebell	31/12/15	Yes
<input type="checkbox"/>	175407	Daniel Zell	31/12/15	Yes
<input type="checkbox"/>	241879	Nazareno Zelaya de León	31/12/15	Yes
<input type="checkbox"/>	175801	Josephine Younger	31/12/15	Yes
<input type="checkbox"/>	16170	Dennise Younger	31/12/15	Yes
<input type="checkbox"/>	16166	Lara Younger	31/12/15	Yes
<input type="checkbox"/>	2640	Gareth Younger	31/12/15	Yes
<input type="checkbox"/>	2449	Philip Younger	31/12/15	Yes
<input type="checkbox"/>	10885	Stephen Younger	31/12/15	Yes
<input type="checkbox"/>	184668	IAN YOUNG	31/12/15	Yes
<input type="checkbox"/>	144231	Jane Young	31/12/15	Yes
<input type="checkbox"/>	22646	Abby Yeomans	31/12/15	Yes
<input type="checkbox"/>	10352	Luke Yabsley	31/12/15	Yes
<input type="checkbox"/>	174	Alan Munt	31/12/00	Yes

Add selected to batch

Home | Training Courses | Qualifications | Manual Orders | Contact Us | MIS Help

This is where you will see the Batch enrolment (BE-1234) number

- You will then be able to create new or if you were wanting to add more to an batch enrolment you can select the existing batch drop down and chose the number wanted, once selected if you wait a couple of seconds the current members enrolled on the batch will appear and you can follow the same steps as above to add more...